



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

EMPLOYER INFORMATION

Employer Name: Cafua Management Company, LLC - Saco, OOB
DBA: Dunkin Donuts
Type of Business: Food & Beverage
Job location: 505 MAIN ST
Location type: Suburban area
City: SACO
State: ME
Zip: 04072
Website: www.cafuamanagement.com

Why choose us?

Fast pace shop. Clean, grease-free environment. Fun atmosphere. Busy donuts shop. Close to the beach and attractions. There is 3 locations in Old Orchard Beach and Saco.

Cultural exchange activities

Old Orchard Beach is a fun town in the summer months. There are an amusement park, boardwalk, close to Portland, ME and about 2 hours from Boston. A lot of summer events. There are 9 miles of sand beach.

Position

Job title: Team Member- Saco Donuts- May arrival
Job prerequisites: Advanced English.
The student must understand that they need to use public transportation, Uber, Taxi Service or ride a bike to work because housing will be provided in OOB which is 3.5 miles.
Job description: An entry-level job, the position of Dunkin' Donuts Team Member assumes several job duties. The primary responsibilities include operating cash registers, greeting customers, taking food and drink orders, and completing transactions. Dunkin' Donuts team members also regularly clean work stations, brew and grind coffee, restock cups and food items, assist bakers and help clean the restaurant by sweeping, mopping, removing trash and cleaning bathrooms. You are required work on foot for long periods of time. Applicants should possess excellent verbal communication skills and basic computer and mathematics skills.
English level required: Advanced
Hourly wage (before taxes): 12.15
Wage comments:
Position ID: 14235

Position Information

Tips: some possibly
Bonus: No
Bonus comments:
Estimated hours per day: 6-8
Number of days per week: 5
Overtime: Slight
Overtime details:



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Job Description

Earliest start date: 5/10/2021

Latest start date: 5/30/2021

Earliest end date: 8/30/2021

Latest end date: 9/10/2021

Is the employer willing to hire couples? Yes

Is the employer willing to hire group of friends? Yes

Meals? No

Meals details: Donuts are 50% off.

Is a drug test required? No

Drug test comments:

Is employer interview required? No

Employer interview details:

Do students complete an additional application upon arrival? Yes

Possibility to find a second job in the area Yes

Second jobs require you to contact CHI at chiwt@chinet.org or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval. You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.

Additional comments regarding second job: You could find second jobs in restaurants and retail stores.

When will work begin? As soon as you fill out your paperwork with your manager.

Arrival Instructions: After you arrive, please schedule a time with your manager to do your paperwork. Arrive mid-week with proper notice.

Is training required? Yes

Conditions of training: Paid hourly training.

Is there possibility to change positions? No

Uniform required? Yes

Does employer provide uniform? Yes

Cost of uniform:

Is uniform refundable? No

Uniform provided details: The employer will provide company hat, apron, and name badge.

Do students need to purchase specific clothes or footwear? Yes

If so, details for clothing: Students should have non-slip shoes. You will also need to bring blue jeans and a white polo style shirt with a short sleeved shirt. Shirts must be white solid white, have a collar, turtleneck or mock neck can be button up or pullover, cannot be open more than 3 inches below the base of the neckline. Cannot be see-through.

Grooming: No visible tattoos or facial piercings including no tongue piercing. Must have a clean and neat appearance. Long hair MUST be secured back while working.

Important points of job: Must have fluent English, this is a very fast paced store and they must be able to understand and communicate.

Additional position information: Fun fast paced customer service type position. Great atmosphere, FUN place to work. The student will need to use public transportation, Uber, Taxi Service or ride a bike to work because housing will be provided in OOB which is 3.5 miles.



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Job Description

Housing Information

Housing name: Dunkin Donuts Housing

Housing address: 14 Ocean Park Rd

City: OLD ORCHD BCH

Phone:

Fax:

Contact: Tijana Lawson

Email: chitijana@chinet.org

Website:

Housing assisted by: CHI

Is student required to sign a separate housing contract? Yes

If so, contract details: Students will sign contract upon arrival.

Type of housing: House

Number of people to a room: 2-5

Bedrooms: 2-4

Bath: 1-2

Cost Type: Week

Cost Amount: \$125.00

Cost Details Housing is \$120-\$140 per week. Exact housing details will be shared 4-8 weeks prior to arrival.

Is housing cost deducted from paycheck? No

Is housing deposit required? Yes

Deposit amount: \$200.00

Housing deposit due date: \$200-\$400

Instructions for deposit payment: Deposit due upon arrival. Exact housing details will be shared 4-8 weeks prior to arrival.

Is housing deposit refundable? Yes

Conditions for deposit refund: If there is no damage done to the property, the housing rules have been respected and you stay until end of your working contract your deposit will be refunded.

Utilities included: Yes

If so, utilities details: All utilities are included.

Utilities estimated cost per month:

Is the housing mandatory? No

Can students find alternative housing during their stay? No

Method of transportation from housing to work site: Walking

Transportation details: Transportation details will be shared 4-8 weeks prior to arrival. Housing will be in 5 miles radius from the work site.

Additional housing features:

Comments: This is an example of the housing. Exact housing information will be sent 4-8 weeks prior to your arrival in the USA.



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Job Description

Location Area Information

Location type: Suburban area

Location of work site best described as: Town

Location details: Saco sees much tourism during summer months, due to its amusement parks, Ferry Beach State Park, and proximity to Old Orchard Beach.

Saco is part of the Portland–South Portland–Biddeford, Maine metropolitan statistical area.

Average daily temperature: 50-85F

Community or regional website: www.visitmaine.com

Nearest cities: Portland, Boston

Distance to nearest cities: Boston, 2 hrs Portland, 30minutes

What to wear: Variety of clothes; warm coat, t-shirts, jacket, pants, boots, hat, gloves.

Available public transportation: Bus, Uber, Taxi, Trolley

Public transportation access: www.shuttlebus-zoom.com/zoom.html

Accessible amenities (by walking or public transportation)

Food market: Yes

Shopping mall: Yes

Post office: Yes

Movie theater: Yes

Restaurants: Yes

Fitness center: Yes

Laundry: Yes

Internet café: Yes

Public library: Yes

Suggested Travel Information

Nearest international airport: Boston Logan Airport

Nearest airport: Portland Jetport (PWM)

Transportation from airport to employer and / or housing: Subway, taxi

Nearest bus station (to the airport): At Boston airport

Bus information (web site): www.concordcoachlines.com

Nearest train information (to the airport): North Station, Boston

Train information (web site): www.amtrak.com

If participant arrives after hours suggested, overnight accomodation: www.hihostels.com

Cost per night: \$50 +

Transportation to overnight accomodation: Subway, taxi

Transportations cost: Varies

Travel Instructions:



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Social Security Information

Does the company require students to have Social Security number before arriving to the work place? No

Does the company provide Social Security application assistance? No

If so, details: Social security office in Saco, Maine
Address: 110 Main St #1450, Saco, ME 04072
Phone: (877) 253-4715

Monday 9AM-4PM
Tuesday 9AM-4PM
Wednesday 9AM-12PM
Thursday 9AM-4PM
Friday 9AM-4PM
Saturday Closed
Sunday Closed

Where is the closest Social Security office? 110 Main St #1450, Saco, ME 04072

How far is the Social Security office from the work place? Depending on the housing. But in 5 miles radius from SSN office.

Specific instructions: Students could take bus to SSN in Saco.



OPENING DOORS TO THE WORLD SINCE 1980!
CULTURAL HOMESTAY INTERNATIONAL
A Non-Profit Educational Exchange Program

Welcome Letter

Dear Participant,

We are so happy that you will be visiting our country. Work & Travel can be difficult, especially in the beginning; however, we believe you will find your experience rewarding and memorable. CHI is here to help!

I am your Program Coordinator from Cultural Homestay International. I will be happy to answer any questions you might have and will be available throughout your stay to assist with any problems that may occur. Please remember to check your email daily for important communications.

Have the best summer of your life!

Warm Wishes,

Tijana Lawson
New England Program Coordinator
Email: chitijana@chinet.org
Phone: +1 207 632 4376
FB Name: Chi Tijana
Skype: Chi Tijana

Join Our Facebook Group

[https://www.facebook.com/groups/NewEnglandandAlaskaCHI
ISummer/](https://www.facebook.com/groups/NewEnglandandAlaskaCHISummer/)

Employer Contact Information

Rebecca Manikian

Phone: (207) 282-8840

Email: RManikian@cafuamanagement.com

Work Site Location

505 Main Street, Saco, Maine, 04074

Website: www.dunkindonuts.com

Social Security Location

SOCIAL SECURITY SUITE 1450, 110 Main St., SACO, ME 04072 1(603)433-0716.

Social Security Office Hours: MON: 09:00 AM - 03:00 PM; TUES: 09:00 AM - 03:00 PM;

WED: 09:00 AM - 12:00 PM; THUR: 09:00 AM - 03:00 PM; FRI: 09:00 AM - 03:00 PM SAT &

SUN & Federal Holidays: CLOSED

Directions from the Airport to your housing

Portland International Jetport (PWM)

After arriving at Portland Jetport, you could take a taxi to your housing(\$50-\$70). Please make sure you confirm your arrival information with your housing person, so they could assist you to check in your housing and they even might be able to pick you up from the airport.

Boston Logan Airport Arrival: (THIS IS THE RECOMMENDED ROUTE)

From the airport terminal, take FREE SHUTTLE to the BLUE LINE "Airport" Subway

Station. Take the BLUE LINE in the direction of "Bowdoin" to GOVERNMENT CENTER.

Get off and transfer to the GREEN LINE toward "Lechmere." Ride for TWO STOPS and

get off at NORTH STATION. This ride will cost you \$2.00. Or you may take a taxi from

Boston Logan Airport to North Station.*This will cost you at least \$25US.

AT NORTH STATION buy a ticket on AMTRAK's Downeaster train to Old Orchard Beach,

ME. Check www.amtrak.com for a schedule and fares. There are 5 trains every day, you

can see the schedule on the website (make sure you enter Boston North Station and Old

Orchard Beach, ME) and the cost is \$24.

Please make sure your housing person know when exactly will arrive at Old Orchard Beach. Most of the housing person can meet you at the Old Orchard beach train station and bring you to your housing.

Also, you have bus Concord Coach Lines that go directly from Boston Logan Airport from Terminal E to Portland bus station, you can ask for more information on the information desk on the airport when you arrive or check the schedule www.concordcoachlines.com. The cost of the ticket is 29\$. It takes around 2 hours from Boston to Portland and you can take a taxi after that to Old Orchard Beach! A taxi will cost you approximately \$30-45.

New York City JFK Arrival

Book a connecting flight through JET BLUE (www.jetblue.com) to PORTLAND INTERNATIONAL JETPORT (PWM) costs about \$100 US and takes about 1 hour. After you arrive at Portland, ME, you could get a taxi for \$50 to \$70 to your housing. Please make sure you confirm your arrival information with your housing person, so they could assist you to check in your housing and they even might be able to pick you up from the airport.

IMPORTANT: Please remember if you will not be able to make it to your housing during reasonable hours, you may need to stay overnight and travel the following day. See www.bostonhostel.org; www.hiboston.org; www.hostels.com for hostel options in Boston.

Housing

Dear students, you will be receiving an email with the exact housing address and detailed housing information 4-8 weeks prior to your arrival in the USA. Your housing cost per week approximately will be \$120-\$140 with utilities included. Deposit of \$200-\$400 will be required upon arrival, the deposit will be returned in full in the case there is no damage to the housing. 2-4 students will be sharing one room. You will have access to the kitchen and wi-fi. Bedding will be provided. Once you receive your housing information please feel free to contact your housing person with your arrival date and time.

**We
look forward to meeting you! For general questions and emergencies, you may always
contact CHI Main Office at 1-800-432-4643.**